

ENCLAVE AT PALMIRA ONE CONDOMINIUM ASSOCIATION, INC.

2220 J and C Blvd, Suite #1
Naples FL 34109
239.596.1886
239.596.1877 FAX

Condominium Management
Homeowner Management
Accounting Services
Email: info@clmgtservices.com

LEASE APPLICATION

PLEASE NOTE:

1. No application will be processed unless fully and properly completed with appropriate checks. The application must be submitted at least 20 days prior to occupancy. Any application submitted less than 20 days prior to the beginning lease date can be fined \$100.00 per day.
2. **A non-refundable \$100.00 application fee (\$100.00 per applicant if not married) made payable to the C & L Management Services must be submitted with this application.**
3. **There is also a \$ 75 non-refundable charge per adult to run a criminal background check. This check should be made payable to C & L Management Services.**
4. A fully executed copy of the proposed lease must accompany this application.
5. No unit may be rented for a term of less than thirty consecutive days at any one time and no unit may be rented more than three times in any twelve-month period.
6. A personal orientation with a Director or designee of the Board **may be required**. It is your responsibility to contact the association manager to make arrangements for this orientation (**if required**).
7. No subleasing or assignment of lease rights is allowed.
8. Only four-wheel passenger vehicles are allowed; no commercial vehicles.
9. **Tenants may not move in until the Association has tendered official approval of their lease application.** Moving in prematurely constitutes grounds for disapproval.

Please sign here that you have read the above rules and agree to abide by these and other rules & regulations as set forth in the condominium documents.

Signature

Signature

I/we wish to Lease: _____ Unit # _____

Owner's Name: _____

Lease Dates: From _____ to _____

Full name of Applicant: _____

Social Security # _____ Date of Birth: _____

Drivers License # _____ State _____

Present address: _____

City: _____ State _____ Zip _____

Telephone: Home () _____ Work () _____

Prior Address: _____

City: _____ State: _____ Zip _____

Have you been arrested in the last 5 years? Yes _____ No _____

If so, please explain _____

Place of employment: _____

Address: _____

Employer's Telephone: _____

Supervisor's Name: _____

Current Landlord – Name: _____

Address: _____

Telephone: _____

Financial institution at which you maintain your checking: _____

Account #: _____

Address: _____

Telephone: _____

Person to notify in an emergency: _____

Address: _____

Telephone: _____

Full name of second applicant: _____

Social Security #: _____ Date of Birth: _____

Drivers License # _____ State _____

Present address: _____

City: _____ State _____ Zip _____

Telephone: Home () _____ Work () _____

Prior Address: _____

City: _____ State: _____ Zip _____

Have you been arrested in the last 5 years? Yes _____ No _____

If so, please explain _____

Place of employment: _____

Address: _____

Employer's Telephone: _____

Supervisor's Name: _____

Current Landlord – Name: _____

Address: _____

Telephone: _____

Financial institution at which you maintain your checking: _____

Account #: _____

Address: _____

Telephone: _____

Person to notify in an emergency: _____

Address: _____

Telephone: _____

Please list the name, relationship and age of **ALL** other persons who will be occupying the unit:

Name	Relationship	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I certify that I have informed the prospective tenants that it is their obligation to comply with all the rules and regulations, and provisions of Documents pertaining to the Enclave at Palmira One, Inc. (Information about rules, regulations, and the provisions of our Condominium Documents are available from our property manager.) I understand that **tenants may not move in until the Association has tendered official approval** of their lease application, and further, that moving in prematurely constitutes grounds for disapproval.

Print name of rental agent: _____

Signature of rental agent: _____

Date: _____

Real Estate Company Name: _____

Address _____

City _____ State _____ Zip _____

Phone # (____) _____ Fax # (____) _____

FOR ASSOCIATION USE ONLY

- () Application Approved
- () Application Disapproved

For address: _____

Explanation (if disapproved):

President or Designee's Signature

Date

VEHICLE REGISTRATION FORM

Please complete:

Name: _____

Address: _____ San Lucas Lane, unit # _____

I Own _____ Lease _____ this unit.

Vehicle 1:

Make _____ Model _____ Year _____

Color _____

Registration/Plate: State _____ Number _____

Vehicle 2:

Make _____ Model _____ Year _____

Color _____

Registration/Plate: State _____ Number _____

Please Note: It is the responsibility of each Unit Owner to see that all vehicles at his unit are properly registered, and to re-register when a new vehicle is purchased or when there is a change in the registration of the vehicle. Failure to properly register your vehicle(s) will result in a fine. **NO more than two vehicles allowed per unit.**