

**ENCLAVE AT PALMIRA OWNERS ASSOCIATION  
ARCHITECTURAL REVIEW COMMITTEE (ARC)  
REQUEST FOR MODIFICATION**

DATE: \_\_\_\_\_

I/We, \_\_\_\_\_, hereby request approval by the Architectural Review Committee (ARC) for the modification of the item(s) shown below to the unit described below:

Located at address: \_\_\_\_\_, Unit \_\_\_\_\_, Bonita Springs, FL 34135.

Contact Phone No. \_\_\_\_\_ E-Mail Address: \_\_\_\_\_.

**Modifications Requested:** (Please briefly describe your project, including materials, color, size, etc.)

*Also, please attach the portion of your contractor's proposal describing the work to be done.*

**Please include the following detail at a minimum:**

- Name of company or person performing work.      - Copy of company's occupational license
- Copy of company's Certificate of Insurance          - Building permits (where applicable)
- Drawings/engineering specifications of improvements drawn to scale and on survey (if applicable).

**\*\* Any expense incurred due to City/County code changes will be the responsibility of the applicant.**

*I/We understand that approval of our request must be granted BEFORE I/We can have the job started. I/We also acknowledge that we could be forced to have the modification removed if it is installed without approval by ALL applicable association authorities. I/We also acknowledge that decisions on this request are AS PRESENTED to the ARC's and must be completed as presented. Any changes to that presented and approved must be submitted to the ARC's for approval. I/We understand that the ARC has up to 30 days to approve any request.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Co-Applicant

\_\_\_\_\_  
Date

**This form must be signed by the unit owner(s). Proxy signatures by vendors or contractors not accepted.**

**Return the original of this form and all supporting information to: Enclave at Palmira Owners Association, Attn.: Pegasus Property Management, Inc., 3409 Pelican Landing Parkway, Suite 3, Bonita Springs, FL 34134. Phone number is (239) 454-8568. FAX number is (239) 454-5101.**

**The modification requested above has been:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>APPROVED WITH CHANGES AS DEFINED BY LETTER</b>	<b>DATE</b>
_____	_____	_____	_____

\_\_\_\_\_  
Signature Representing Enclave Owners Association Board of Directors and ARC

\_\_\_\_\_  
Signature Representing Palmira MHOA and ARC

